



TOWN OF TEWKSBURY BOARD OF HEALTH

DEPARTMENT OF COMMUNITY DEVELOPMENT

Raymond Barry, Chairman
Charles Roux, Vice Chair
Christine Kinnon, Clerk
Kathleen M. Brothers
Phillip L. French

MEETING MINUTES September 17, 2015

The meeting was called to order by Raymond Barry, Chairman, at 6:05 p.m. at the Tewksbury Senior Center. Also present at the meeting were Charles Roux, Vice-Chairman, Christine Kinnon, Clerk, Kathleen Brothers, and Lou-Ann Clement, Board of Health Director.

Public Hearings

To obtain the permit & variances under Sections 6.16 and 8.4 for the Tewksbury Board of Health Regulations for Keeping Animal at 80 Lancaster Road, Tewksbury MA. Applicant: Ms. Jennifer S. MacCaughey 80 Lancaster Road, Tewksbury.

Motion: Ms. Kinnon made the motion to open the public hearing; seconded by Ms. Brothers and the motion unanimously carried 4-0.

The legal notice was read aloud by Mr. Barry. There was discussion regarding deference of the meeting, until next month, due to inadequate notice. The notice of only four days was given by the applicant. There are ten neighbors present, plus two applicants. Kathleen Brothers suggested, since neighbors were present, that the issue should be moved forward. Discussion continued.

Mr. Barry invited any resident whom would be unable to attend the continued public hearing on October 15, 2015 to submit a letter to the Health Department in support of, or in opposition to, the applicant's request to keep animals at 80 Lancaster Road. Mr. Barry further stated that any letter submitted to the Health Department would be included as part of the record for this matter.

Motion: Charles Roux made a motion to continue the public hearing to October 15, 2015. Christine Kinnon seconded the motion. Motion unanimously carried 4-0. Public exited.

Mr. Barry asked the applicant to notify the abutters and property owners in writing about the continuance of the public hearing. The letter must be sent via first class mail by next Friday, September 25, 2015.

New Business:

Discussion held regarding Tewksbury Substance Use and Educational Week October 18 to 24, 2015. The High School SADD display “In Plain Sight” was discussed.

New Business:

Ms. Clement presented the proposed “Tewksbury Bake Sale Guidance and Requirements” Policy.

Motion: Kathleen Brothers motioned to accept the “Tewksbury Bake Sale Guidance and Requirements” Policy as written. Christine Kinnon seconded. All were in favor. Motion unanimously carried 4-0.

Proposed changes to the existing Board of Health Fee Schedule were reviewed. Discussion took place regarding the proposed addition of four new fees and the removal of the Title V Waiver Agreement fee. The Board questioned the need for the proposed “Animal Permit – Poultry” fee when there was already an “Animal Permit – General” fee.

Motion: Christine Kinnon made a motion to adopt the fee schedule except the poultry fee. Kathleen Brothers seconded. All were in favor. Motion unanimously carried 4-0.

Approval of Departmental Quarterly report:

The Health Department’s Quarterly Report for the second quarter of 2015 was presented.

Motion: Kathleen Brothers made a motion to accept as written. Christine Kinnon seconded. All were in favor. Motion unanimously carried 4-0.

Old Business:

Reviewed several proposed additions to the Board of Health Regulations Chapter 1, Chapter 2, and Chapter 3. Ms. Clement presented her proposed addition for “Operational Variances”.

Board Member Reports:

Christine Kinnon went to “Crafting a Solution from the Inside” today at the LGH.

Other Business:

Announcements:

- On September 26, 2015 10 AM to 2 PM the Tewksbury Police Department will be sponsoring its annual “Turn in your Unused or Expired Medication for Safe Disposal” at the Police Station.
- On October 1, 2015 6:00 PM the Showcase Cinemas of Lawrence 7-14 6 Chickering Road Lawrence will be showing **“IF Only”** free of charge. Doors open at 5:30 PM. Co-sponsored by the Greater Lowell Opioid Abuse Prevention Collative and the Lawrence Opioid Abuse Collaborative
- On October 8, 2015 the First Annual Interfaith Clergy Conference will be held at Middlesex Community College 33 Kearney Square Lowell 8:30 AM registration,

program 9:00 AM to 3:30 PM. Contact Caitlin Lemay, The Center of Hope at 978-452-7721 for more information.

Adjourn

Motion: Christine Kinnon made the motion to adjourn at 7:50 p.m.; seconded by Kathleen Brothers and the motion unanimously carried 4-0.

Approved: June 16, 2016